# Respondus Lockdown Browser and Monitor Syllabus Template

This course requires the use of LockDown Browser for online exams in Canvas. To get an understanding of how LockDown Browser and Monitor work, please watch this 2-minute [LockDown Browser Student Video](https://www.mivideo.it.umich.edu/media/t/1_4pchvolj)

## Before taking an online test using Respondus Lockdown Browser and Monitor you must:

1. **Review and follow the guidelines found on the** [**Respondus for Students**](https://nursing.umich.edu/about/computing-and-technology/respondus-students) **web page.**

**2. Download and install LockDown Browser**. A download link can be found on the [Respondus for Students](https://nursing.umich.edu/about/computing-and-technology/respondus-students) page. Installation of Respondus Lockdown Browser and Monitor is required *before* you take your regular course exams. You will not be able to access the exam with a standard web browser (such as Internet Explorer, Chrome or Safari). Additional details on using LockDown Browser can be found on the [Respondus for Students](https://nursing.umich.edu/about/computing-and-technology/respondus-students) page.

3. **Take a practice test before your exam** (even if you have previously used Respondus Lockdown Browser and Monitor). Be sure to use the same hardware and internet connection when you take your practice exam that you will use during your graded exams. Doing so helps support troubleshoot any issues you may encounter.

4. Follow the guidelines below when preparing for an exam using Respondus Lockdown Browser and Monitor:

* Select a quiet location where you won't be disturbed or interrupted.
* Complete your practice quiz prior to your exam to ensure your hardware and Internet connection are functional.
* Turn off all mobile devices and remove them from the test-taking area.
* Clear your area of all non-essential materials including books, papers, other computers, or devices.
* Remain at your desk or workstation for the duration of the test.
* Make sure your face is well-lit and visible on your webcam. The Respondus video recorder uses facial detection to track and flag activity which instructors will review for misconduct.
* You may not talk with others or use headphones or other communication devices during your exam.
* You may take a reasonable amount of time for bathroom breaks as needed, but excessive time away from the camera (more than 10 minutes) may prompt a discussion with your instructor.