# Creating Your Course Outline

### Instructions

* **To support effective learning, remember to structure your outline with scaffolding in mind**
  + OBJECTIVES: State them clearly. Then break them down into smaller, time-based chunks (by week for example).
  + CHUNKS: Think modularly–like chapters and pages in a book.
  + PACING: Consider how much effort…for example, one module per-week, one per month. Gauge time commitments for all activities to make sure effort is evenly distributed across the course.
  + CONTENT: What learning components will make up each module? Lectures, videos, readings, assignment, assessments, activities, etc.
* **Your outline should include the following**
  + Course Objectives
    - Module Title and Topic (include module objectives where appropriate)
      * Educational Materials (readings, lectures, videos, web site resources, illustrations, photos, interactive activities, etc.)
      * Graded Activities (assignments, quizzes, interactive experiences, hands-on learning, etc.)
      * Live Session Schedule (frequency of sessions and duration of each session)
    - Graded Course Assessments (mid-term, final, etc.)
    - Graded Course Projects (papers, projects, presentations, etc.)
    - Graded Course Activities (evaluations of clinical skills, communication and facilitation skills, etc.)

### Example Module

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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| **Module 1 Making a Video** | 255 |  | 40 points |  |
| M1.1 Making a Video (overview) |  | In this module, you will learn how to do the following:   * Create a storyboard for your video * Shoot your video footage * Edit your footage into a complete video with titles, music and effects * Upload your video to You Tube |  | Module landing page |
| M1.2 Create the storyboard | 20 | Video lecture |  |  |
| M1.3 Submit your storyboard for feedback | 30 (avg) | Assignment with rubric and file upload | 10 points | Include link to storyboard template.  Review within 24 hours and respond with feedback.  Video should be 60 seconds or less |
| M1.4 Videography: The Basics | 30 | Video lecture |  | Link in additional videography articles (not required) |
| M1.5 Using Adobe Premiere | 60 | Video 1: Overview of the application (10 min)  Video 2: Importing video (10min)  Video 3: Editing (10min)  Video 4: Titling and visual effects (20 min)  Video 5: Adding audio effects (10min) |  | Provide downloadable command key cheat sheet |
| M1.6 Upload your draft video for feedback | 60 (avg) | Assignment with rubric and file upload | 10 points | Review within 72 hours and provide feedback |
| M1.7 Uploading to You Tube | 15 | Video: Uploading to You Tube and embedding the video on a website |  | Link upload cheat sheet |
| M1.8 Submit your final video | 40 (avg) | Send link in assignment | 20 points | Final video must have incorporated changes from review (see rubric) |

# Course Outline

### Course Number and Title:

### Instructor/s:

### Required Resources (list all books, articles, technology software, etc.):

### Optional Resources:

### Course Objectives

* Objective\_1
* Objective\_2
* Objective\_3

### Course Breakdown

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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| Module\_1\_title |  |  |  |  |
| M1.1\_Module\_Overview |  |  |  |  |
| M1.2\_Page/Activity\_Title |  |  |  |  |
| M1.3\_Page/Activity\_Title |  |  |  |  |
| M1.4\_Page/Activity\_Title |  |  |  |  |
| M1.5\_Page/Activity\_Title |  |  |  |  |
| M1.6\_Page/Activity\_Title |  |  |  |  |
| M1.7\_Page/Activity\_Title |  |  |  |  |
| M1.8\_Module\_Summary |  |  |  |  |
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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| Module\_2\_title |  |  |  |  |
| M2.1\_Module\_Overview |  |  |  |  |
| M2.2\_Page/Activity\_Title |  |  |  |  |
| M2.3\_Page/Activity\_Title |  |  |  |  |
| M2.4\_Page/Activity\_Title |  |  |  |  |
| M2.5\_Page/Activity\_Title |  |  |  |  |
| M2.6\_Page/Activity\_Title |  |  |  |  |
| M2.7\_Page/Activity\_Title |  |  |  |  |
| M2.8\_Module\_Summary |  |  |  |  |
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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| Module\_3\_title |  |  |  |  |
| M3.1\_Module\_Overview |  |  |  |  |
| M3.2\_Page/Activity\_Title |  |  |  |  |
| M3.3\_Page/Activity\_Title |  |  |  |  |
| M3.4\_Page/Activity\_Title |  |  |  |  |
| M3.5\_Page/Activity\_Title |  |  |  |  |
| M3.6\_Page/Activity\_Title |  |  |  |  |
| M3.7\_Page/Activity\_Title |  |  |  |  |
| M3.8\_Module\_Summary |  |  |  |  |
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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| Module\_4\_title |  |  |  |  |
| M4.1\_Module\_Overview |  |  |  |  |
| M4.2\_Page/Activity\_Title |  |  |  |  |
| M4.3\_Page/Activity\_Title |  |  |  |  |
| M4.4\_Page/Activity\_Title |  |  |  |  |
| M4.5\_Page/Activity\_Title |  |  |  |  |
| M4.6\_Page/Activity\_Title |  |  |  |  |
| M4.7\_Page/Activity\_Title |  |  |  |  |
| M4.8\_Module\_Summary |  |  |  |  |
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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| Module\_5\_title |  |  |  |  |
| M5.1\_Module\_Overview |  |  |  |  |
| M5.2\_Page/Activity\_Title |  |  |  |  |
| M5.3\_Page/Activity\_Title |  |  |  |  |
| M5.4\_Page/Activity\_Title |  |  |  |  |
| M5.5\_Page/Activity\_Title |  |  |  |  |
| M5.6\_Page/Activity\_Title |  |  |  |  |
| M5.7\_Page/Activity\_Title |  |  |  |  |
| M5.8\_Module\_Summary |  |  |  |  |
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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| Module\_6\_title |  |  |  |  |
| M6.1\_Module\_Overview |  |  |  |  |
| M6.2\_Page/Activity\_Title |  |  |  |  |
| M6.3\_Page/Activity\_Title |  |  |  |  |
| M6.4\_Page/Activity\_Title |  |  |  |  |
| M6.5\_Page/Activity\_Title |  |  |  |  |
| M6.6\_Page/Activity\_Title |  |  |  |  |
| M6.7\_Page/Activity\_Title |  |  |  |  |
| M6.8\_Module\_Summary |  |  |  |  |
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| **Title** | **Effort (min)** | **Page Content** | **Grade Value** | **Notes** |
| Module\_7\_title |  |  |  |  |
| M7.1\_Module\_Overview |  |  |  |  |
| M7.2\_Page/Activity\_Title |  |  |  |  |
| M7.3\_Page/Activity\_Title |  |  |  |  |
| M7.4\_Page/Activity\_Title |  |  |  |  |
| M7.5\_Page/Activity\_Title |  |  |  |  |
| M7.6\_Page/Activity\_Title |  |  |  |  |
| M7.7\_Page/Activity\_Title |  |  |  |  |
| M7.8\_Module\_Summary |  |  |  |  |
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### Notes and other considerations: